

City of Hawk Point
Minutes of Open Portion of Regular Meeting
Monday, March 7, 2016

The Board of Aldermen of the City of Hawk Point held a regular meeting on Monday, March 7, 2016, at the Hawk Point Civic Center, pursuant to the agenda posted Thursday, March 3, 2016.

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Alderpersons Adam Stanek, Jennifer Crigger, Mutemah Sinclair, and Shawn Ellis. Mayor Henebry determined a quorum was present.

Staff present: Public Works Terry Stuck and Johnnie Baker, Police Chief Bob Bone and City Attorney Cindy Davenport.

City Clerk Samantha Shelton was excused at this time.

Guests in Attendance: Dennis Stith (SKW), Julie Rodgers (LCED), Jay Gourley (LCED), Tammy Shaefer, Ron Daniels, Ed Karl (St. Charles Amateur Radio Club), Brenda Bryant (Cemetery Board), Janice Sullivan, Maria Hine, and Chad Eggen (BRPC)

Alderman Sinclair moved and Alderman Stanek seconded the motion to move the City Attorney's Report to closed session.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

APPROVAL OF AGENDA

Alderman Sinclair moved and Alderman Stanek seconded the motion to approve the agenda.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Alderman Sinclair moved and Alderman Ellis seconded the motion to approve the minutes for the previous Regular Meeting.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

PETITIONS AND BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 4.A. Ron Daniels – 37 Highway D Sewer Service

Mr. Daniels explained his intentions for the property of 37 Highway D and that service was not needed at this time. City Attorney Cindy Davenport advised Mr. Daniels to send her his intentions in writing so that she could take care of the matter and that each property will be treated individually.

Item 4.B. Janice Gunter-Sullivan – Cats in Town

Ms. Gunter-Sullivan explained the increased population of stray cats in town and the effects it is having on the city. City Attorney Cindy Davenport advised Ms. Gunter-Sullivan to submit a written complaint to the Police Department and that they will attempt to gather evidence and will contact them.

Item 4.C. Lincoln County – Prop 1 and Bridge Sales Tax

Ms. Julie Rodgers presented pamphlets to the board and explained that the ½ % Sales Tax renewed in 2006 will expire in 2017. She stated that this is simply a renewal, not a new tax and that it is for county roads and bridges only.

NEW BUSINESS

Item 5.A. Nuisance at 21 Highway A

It was brought to the Boards attention that the Nuisance at 21 Highway A has been taken care of.

Item 5.B. Ed Karl (Amateur Radio Club) – Lease for New Water Tower

Mr. Ed Karl proposed that he wish to put a repeater on the new water tower with a written agreement. He stated that this would include two (2) antennas and two (2) lines. Mr. Karl will put together a lease agreement and present it to City Attorney Cindy Davenport for approval.

Alderman Stanek moved and Alderman Sinclair seconded the motion to approve the St. Charles Amateur Radio Club to have two (2) antennas on the new water tower for and annual rental fee of \$100.00 a year.
Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE
Alderman Crigger AYE Alderman Sinclair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

UNFINISHED BUSINESS

Item 6.A. Water & Wastewater Projects

Dennis Stith (SKW) advised the Board that plans for the wastewater project were submitted to DNR in December and that they should hear from DNR soon. DNR is waiting for information and still hasn't started the review. Dennis also advised that there are 4-5 Easements that need to be obtained. City Attorney Cindy Davenport stated that the City needs to send information to them regarding the Wastewater Project and the USDA Funds being used. Dennis then said that there will be a meeting to discuss CDBG funding.

Chad Eggen (BRPC) discussed CDGB & USDA funding requirements for the Wastewater Project and that funding will be similar to the Water Project funding.

Item 6.B. Grant Writing & Administration Services

The Board opened and compared the applications from Boonslick Regional Planning Commission and Toth & Associates for Grant Writing & Administration Services.

Alderman Stanek moved and Alderman Ellis seconded the motion to approve Boonslick Regional Planning Services for Grant Writing & Administration Services for the Wastewater Project.

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE
Alderman Crigger AYE Alderman Sinclair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Item 6.C. Hawk Point Elevator Easements

Nothing to discuss at this time.

ORDINANCES & RESOLUTIONS

Item 7.A Resolution for pay Increase for Mayor

Mayor Henebry stated his justification of the requested increase of pay.

Motion to approve the increase salary for the Mayor to \$600.00 a month was made by Alderman Sinclair and seconded by Alderman Crigger.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 7.B. An Ordinance Amending Section 34.02 Code of Hawk Point Regarding Assessment and Payment of Court Costs

It was brought to the Boards attention that An Ordinance Amending Section 34.02 Code of Hawk Point Regarding Assessment and Payment of Court Costs needed to be passed in order for the Code of Hawk Point to reflect actual Court Costs. Alderman Crigger read aloud the title of the Ordinance twice
Motion to adopt An Ordinance Amending Section 34.02 Code of Hawk Point Regarding Assessment and Payment of Court Costs was made by Alderman Crigger and seconded by Alderman Ellis.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 8.A Police Report – Robert Bone

Chief Bone stated that he will look into the cat issue in town. Nothing else was reported at this time.

Item 8.B. Public Works Report – Terry Stuck & Johnnie Baker

Sewer Only Accounts

Terry Stuck advised the Board that the valves for the sewer lines are around \$150.00 a piece and recommended putting them on when services are shut off. City Attorney Cindy Davenport advised that the City could not bill property owners for the addition of the sewer valve.

Raising Man Holes

Mr. Stuck advised the Board that DNR recommended that the manholes be raised. He also stated that City Resident, Joe Doll wished for the man hole in front of him home be raised as well. It was advised that the City needed to verify if this man hole was city property or private property. The Board agreed on the purchase of a man hole ring if less than \$500.00.

Motion to continue mowing services through B&G Lawn Care for the FY of 2016 was made by Alderman Stanek and seconded by Alderman Sinclair.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Item 8.C City Clerks Report – Samantha Shelton was excused at this time

Monthly Utility Revenue Transfer

Mayor Henebry presented the amounts for the Monthly Utility Revenue Transfer.

Motion to approve the Monthly Utility Revenue Transfer from the Water Account into the Sewer Account in the Amount of \$11,298.28 was made by Alderman Sinclair and Seconded by Alderman Stanek.

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE

Alderman Crigger AYE Alderman Sinclair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Motion to approve the Monthly Utility Revenue Transfer from the Water Account into the Trash Account in the Amount of \$3,161.15 was made by Alderman Sinclair and Seconded by Alderman Stanek.

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE

Alderman Crigger AYE Alderman Sinclair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Utility Security Deposit Transfer

Mayor Henebry then presented the Utility Security Deposit Transfer to the Board.

Motion to approve the Utility Security Deposit Transfer as presented to the Board by was made by Alderman Crigger and Seconded by Alderman Sinclair.

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE

Alderman Crigger AYE Alderman Sinclair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Assign New Ordinance Books

Mayor Henebry assigned New Ordinance Books to the Board and City Employees.

Item 8.D Mayor and Aldermen's Report

Mayor Henebry stated that the Water tower was almost completely down and that the City's next focus needs to be on the City Streets.

Item 8.E. City Attorney's Report

City Attorney Cindy Davenport discussed and explained SB572 to the Board. She stated that she will be going to fight the bill.

Remaining of Ms. Davenport's discussion was tabled to Closed Session.

Item 8.F. Cemetery Board

Brenda Bryant stated that there will be a Booster Club Meeting tomorrow to determine when the City Cemetery Clean up day will be.

Motion to close open session and open closed session was made by Alderman Stanek and Seconded by Alderman Ellis.

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE

Alderman Crigger AYE Alderman Sinclair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

CLOSED SESSION

Motion to close closed session and open open session was made by Alderman Stanek and Seconded by Alderman Sinclair.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to pay bills was made by Alderman Stanek and Seconded by Alderman Sinclair.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to Adjourn was made by Alderman Stanek and Seconded by Alderman Sinclair.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled Monday, April 4, 2016 at 6:00 p.m.

Respectfully Submitted: Samantha M. Shelton, City Clerk

APPROVED: _____ ATTESTED: _____ DATE: _____