

City of Hawk Point
Minutes of Open Portion of Regular Meeting
Monday, February 1, 2016

The Board of Aldermen of the City of Hawk Point held a regular meeting on Monday, February 1, 2016, at the Hawk Point Civic Center, pursuant to the agenda posted Thursday, January 28, 2016.

Mayor Henebry called the meeting to order at approximately 6:00 p.m. Present were Mayor Robert Henebry, Alderpersons Adam Stanek, Jennifer Crigger, Mutemah Sinclair, and Shawn Ellis. Mayor Henebry determined a quorum was present.

Staff present: City Clerk Samantha Shelton, Public Works Terry Stuck and Johnnie Baker, Police Chief Bob Bone and City Attorney Cindy Davenport.

Guests in Attendance: Chad Eggen (BRPC), Brenda Bryant (Cemetery Board)

APPROVAL OF AGENDA

Alderman Stanek moved and Alderman Crigger seconded the motion to approve the agenda.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

APPROVAL OF THE MINUTES

Alderman Sinclair moved and Alderman Stanek seconded the motion to approve the previous minutes for the Regular Meeting.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

PETITIONS AND BUSINESS BROUGHT BEFORE THE COUNCIL BY THE PUBLIC

Item 4.A. Tammy Stout – Ordinances Regarding Landlords & Tenant Utility Bills

Ms. Stout was not present at this time.

NEW BUSINESS

Item 5.A. Nuisance at 21 Highway A

City Attorney Cindy Davenport advised the Board that Brain Eveland was the new owner of the property 21 Highway A. Cindy had given Brian notice of the Nuisance at the property. Mr. Eveland was present and stated that he planned on having the property cleaned up before March 7, 2016's Board Meeting. Ms. Davenport stated that there was no need for a Nuisance hearing at this time as long as Mr. Eveland complied with cleaning up the property before March 7, 2016.

UNFINISHED BUSINESS

Item 6.A. Water & Wastewater Projects

Mayor Henebry advised the Board that the One Year Warranty Inspection had been completed on the new water tower. Public Works Johnnie Baker stated that they will have to come back and repaint a few spots inside the tower that was missed but other than that, everything looked good.

Mayor Henebry then went over the remaining Grant monies and expenditures. The City is currently still waiting on the old water tower to be taken down. Chad Eggen (BRPC) stated that the water project must be closed out by March 15, 2016.

Item 6.B. Hawk Point Elevator Easements

City Attorney Cindy Davenport advised the Board that she has been working on this situation and that the issue was “still on hold”.

ORDINANCES & RESOLUTIONS

Item 7.A An Ordinance Adopting the Code of the City of Hawk Point, Missouri

The Ordinance Adopting the Code of the City of Hawk Point, Missouri was read aloud twice, *Motion to approve the An Ordinance Adopting the Code of the City of Hawk Point, Missouri was made by Alderman Crigger and seconded by Alderman Stanek.*

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE
Alderman Crigger AYE Alderman Sinclair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

REPORT OF OFFICERS, BOARDS AND COMMITTEES

Item 8.A Police Report – Robert Bone

Chief Bone stated that Public Work Terry Stuck and Johnnie Baker had done a great job on repairs and updated to the Police Department.

Item 8.B. Public Works Report – Terry Stuck & Johnnie Baker

Terry Stuck read aloud the Public Work Report that was presented to the Board. Mayor Henebry updated the Board on the Issue with the newly purchased Generator not working as it was suppose to and the recall on the product.

Cemetery Mowing

Mr. Stuck advised the Board that he had spoken with the current mowing company for the Cemetery, B&G Lawn Care, and they stated that they would continue their services for the sae price at last year (2015).

Motion to continue mowing services through B&G Lawn Care for the FY of 2016 was made by Alderman Stanek and seconded by Alderman Sinclair.

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE
Alderman Crigger AYE Alderman Sinclair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Highway D – Sewer Only Accounts

City Clerk Samantha Shelton explained to the board that there where “inactive” sewer accounts on Highway D that were believed to have residents at the property. Ms. Shelton also advised the Board of the outstanding Balances from prior accounts that had never been paid for.

Motion to send letters to home/land owners regarding the non compliance of payment for sewer services on Highway D, to have it mandatory that the land owners have the accounts in their names, and to write of previous balances for the Highway D sewer accounts numbers 1334001, 1339001, and 1339002 was made by Alderman Crigger and seconded by Alderman Sinclair.

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE
Alderman Crigger AYE Alderman Sinclair AYE
AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

The Board discussed looking into shut of valves for the services with sewer only accounts and to discuss at the March 7, 2016 Board Meeting.

Item 8.C City Clerks Report – Samantha Shelton

Monthly Utility Revenue Transfer

City Clerk Samantha Shelton presented the amounts for the Monthly Utility Revenue Transfer. *Motion to approve the Monthly Utility Revenue Transfer from the Water Account into the Sewer Account in the Amount of \$9,858.04 was made by Alderman Sinclair and Seconded by Alderman Crigger.*

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to approve the Monthly Utility Revenue Transfer from the Water Account into the Trash Account in the Amount of \$2,961.10 was made by Alderman Sinclair and Seconded by Alderman Crigger.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Semi-Annual Transfer of Funds (July 1, 2015 – December 31, 2015)

Ms. Shelton then presented the Semi-Annual Transfer of Funds to the Board.

Motion to approve the Semi-Annual Transfer of Funds (July 1, 2015 – December 31, 2015) as presented to the Board by was made by Alderman Stanek and Seconded by Alderman Sinclair.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Ms. Shelton then spoke about the complaints that have been brought to her attention in regards to the over population of cats in the city limits and the nuisance it is becoming. Alderman Crigger stated that she had information on Carol House Quick Fix Pet Clinic that she would give to Ms. Shelton to post around city hall and the city website.

Ms. Shelton also discussed the water leak at 823 Washington and the possibility of letting Mr. Eichorn (account holder) make two payments for his account because of leak, if necessary. Board agreed and would sign of on payment agreement of splitting the balance of the Leak into two (2) payments.

Item 8.D Mayor and Aldermen’s Report

Nothing was discussed at this time.

Item 8.E. City Attorney’s Report

Nothing was discussed at this time.

Item 8.F. Cemetery Board

Nothing was discussed at this time.

Motion to pay bills was made by Alderman Stanek and Seconded by Alderman Sinclair.

Roll Call Vote:

<i>Alderman Ellis</i>	<i>AYE</i>	<i>Alderman Stanek</i>	<i>AYE</i>
<i>Alderman Crigger</i>	<i>AYE</i>	<i>Alderman Sinclair</i>	<i>AYE</i>
AYES 4	NAYS 0	ABSENT 0	

MOTION PASSED 4 TO 0.

Motion to Adjourn was made by Alderman Stanek and Seconded by Alderman Crigger.

Roll Call Vote:

Alderman Ellis AYE Alderman Stanek AYE

Alderman Crigger AYE Alderman Sinclair AYE

AYES 4 NAYS 0 ABSENT 0

MOTION PASSED 4 TO 0.

Meeting Adjourned.

Next regular meeting scheduled Monday, March 7, 2016 at 6:00 p.m.

Respectfully Submitted: Samantha M. Shelton, City Clerk

APPROVED: _____ ATTESTED: _____ DATE: _____